

May 24, 2019



Exhibitors,

The Correctional Management Institute of Texas (CMIT) is pleased to announce the 2020 Gangs Conference. The conference will bring together over 250 participants from the field of criminal justice throughout the state of Texas, to the Doubletree by Hilton in Austin, Texas, January 14-17, 2020.

Your exhibit fee of \$250 will include two full conference registrations, with a six-foot table and two chairs. If you donate a door prize with a \$50 or more value, we will lower your fee to \$200. Additional exhibit personnel from your company may register for an extra \$50 per person. Please fill out and return the exhibitor contract. If you wish to register additional representatives, please attach an additional sheet of paper with their names and titles. Representatives can attend all conference functions.

EXHIBITS

Exhibitors may set-up Tuesday, January 14 between 3:00 and 5:00 pm. Exhibits will open Wednesday, January 15, at 7:00 am and close at 5:00 pm. This will allow participants to browse during breaks throughout the day. Booths will re-open on Thursday, January 16, at 7:00 am and close at 5:00 pm.

Booths will be assigned on a first come, first serve basis, as contracts and payments are received. Please fax or email your completed exhibitor contract. Send your exhibit fee to our headquarters as soon as possible in order for the Institute to ensure full utilization of exhibit space. Only a limited number of spaces will be available, so do not delay in making your reservations for a booth and a hotel room. If you need special accommodations for your booth, please contact Ashley Koonce at 936-294-1706.

SPONSORSHIP

Along with exhibiting your products, please consider sponsorship of a conference refreshment break or speaker, as another means of conveying your message to attendees. These events are well attended and sponsors generate a great deal of goodwill through the provision of such amenities. Companies that want to receive special recognition for their level of participation in the conference should fill out the Sponsorship Form and return it as soon as possible. Sponsors of conference events will be recognized with signage at each event and also in the conference workbook.

DOOR PRIZES

If you cannot join us as an event sponsor, but would like to provide a door prize; please indicate that on your application so we may plan accordingly. Your company will receive recognition for each door prize you provide.

Please find enclosed the Sponsorship Form, Exhibitor Contract, & Exhibit Layout. Please complete the Exhibitor Contract, and Sponsorship Form, if applicable and return to the address indicated on the contract, or fax it to 936-294-1671.

You can make your room reservation by calling the Doubletree by Hilton at 800-866-3126. We are planning a great conference and hope you will be a part of it. Please feel free to contact us should you have questions or require assistance. See you in Austin!

Ashley Koonce
Project Coordinator, CMIT

2020 GHS Conference

JANUARY 14 - 17, 2020 | AUSTIN, TX

Instructions: Complete all information blanks. Sign, date, and mail with check made payable to the Correctional Management Institute of Texas, George J. Beto Criminal Justice Center, Sam Houston State University, Huntsville, TX 77341-2296, or call 936-294-1706 or e-mail koonce@shsu.edu for more information.

The Correctional Management Institute of Texas, referred to hereinafter as "CMIT," and the undersigned firm, referred to hereinafter as "Exhibitor," and the Doubletree by Hilton, referred to hereinafter as "Exhibit site," agree to as follows:

1. CMIT will provide exhibit space in accordance with items listed below:
2. Space will be provided on a first-come, first-serve basis for the area of choice. Exhibitor accepts CMIT's offer and requests the following booth(s) according to the enclosed diagram:

1st Preference # _____ 2nd Preference # _____ 3rd Preference # _____

Exhibitor desires a total of _____ booth(s), at \$250 for each booth, for a total of \$ _____ payable upon return of signed contract mailed to CMIT.

Signed contract and fee must be received by November 30, 2019, in order to reserve exhibit space. Your payment must be received prior to the start of the conference, or your booth space will be released. If you need to discuss payment options, booth locations, special sponsorships, or special needs such as large equipment, contact Ashley Koonce at 936-294-1706.

3. Area of expertise: _____
4. Do you need electricity from the Omni? _____ If so, a form will be sent to you.
5. Names of firm representative(s) attending booth. (Each booth entitles you to two (2) full conference registrations.)
Please print or type name(s) and title(s):

Name 1 _____ Title _____

Name 2 _____ Title _____

6. Exhibitor will accept booth space assignment as determined by CMIT.
7. Exhibitor may, if he/she desires, cancel the agreement and receive a full refund, minus a service charge of \$50, if written request is received by November 30, 2019.
8. CMIT reserves the right to refuse any exhibit or Exhibitor and further reserves the right to shut down any exhibit or Exhibitor for breach of this agreement, or for cause.

Company Name (to be listed on signage) _____

Address _____ City _____ State _____ Zip _____

Email _____ Phone _____ Fax _____

Signature _____ Title _____ Date _____

I have enclosed a check or purchase order in the amount of \$ _____

Are you providing a door prize? (Please check one) Yes No (Exhibitors providing a door prize with a \$50+ value will receive a \$50 discount.)

Please copy form and return original along with payment to Attn: Ashley Koonce, Correctional Management Institute of Texas, George J. Beto Criminal Justice Center, Sam Houston State University, Huntsville, TX 77341-2296. Fax: 936-294-1671 or koonce@shsu.edu.

Logos are due by November 30, 2019 in high resolution PDF format. This will ensure their inclusion in conference materials.

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CONFERENCE SPONSORSHIP OPPORTUNITIES

Sponsorship of conference activities is an excellent way to show your support for the Correctional Management Institute of Texas. Your sponsorships allow the Institute to provide more educational activities to participants across the state.

Sponsors of events will be recognized with signage at the event as well as in the participants' conference packets. Events will be assigned on a first-come, first-serve basis. Indicate choice by placing a number in the corresponding blank with #1 being first choice. Please consider sponsoring/co-sponsoring one of the following events for our attendees. If you choose to be a co-sponsor, please indicate the amount you will provide. A full sponsorship will include a free exhibit space and two conference registrations.

Event	Full Sponsor	Co-Sponsor
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WEDNESDAY, JANUARY 10

Morning Refreshment Break	_____ \$1,500	_____ (minimum \$200)
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Afternoon Refreshment Break	_____ \$1,500	_____ (minimum \$200)
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THURSDAY, JANUARY 11

Morning Refreshment Break	_____ \$1,500	_____ (minimum \$200)
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Afternoon Refreshment Break	_____ \$1,500	_____ (minimum \$200)
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FRIDAY, JANUARY 12

Morning Refreshment Break	_____ \$1,500	_____ (minimum \$200)
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** If you are interested in sponsoring a speaker please email koonce@shsu.edu **

Company Name _____

Address _____

City _____ State _____ Zip _____

Email _____

Phone _____ Fax _____

Signature _____ Title _____

Date _____

I have enclosed a check or purchase order in the amount of \$ _____ for this sponsorship.

Thank You for Your Support!