

2018 GANGS CONFERENCE January 9-12, 2018

Houston, TX

Ashley Koonce Project Coordinator

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Conference Targets

Jail/Prison Community Corrections Leadership Support Staff Law Enforcement School Administration Other Exhibitors,

The Correctional Management Institute of Texas (CMIT) is pleased to announce the 2018 Gangs Conference. The conference will bring together over 250 participants from the field of criminal justice throughout the state of Texas, to the Omni Houston Westside Hotel in Houston, Texas, January 9-12, 2018.

Your exhibit fee of \$250 will include two full conference registrations, with a six-foot table and two chairs. If you donate a door prize with a \$50 or more value, we will lower your fee to \$200. Additional exhibit personnel from your company may register for an extra \$50 per person. Please fill out and return the exhibitor contract. If you wish to register additional representatives, please attach an additional sheet of paper with their names and titles. Representatives can attend all conference functions.

Exhibits

Exhibitors may set-up Tuesday, January 9 between 3:00 and 5:00 pm. Exhibits will open Wednesday, January 10, at 7:00 am and close at 5:00 pm. This will allow participants to browse during breaks throughout the day. Booths will re-open on Thursday, January 11, at 7:00 am and close at 5:00 pm.

Booths will be assigned on a first come, first serve basis, as contracts and payments are received. Please fax or email your completed exhibitor contract. Send your exhibit fee to our headquarters as soon as possible in order for the Institute to ensure full utilization of exhibit space. Only a limited number of spaces will be available, so do not delay in making your reservations for a booth and a hotel room. If you need special accommodations for your booth, please contact Ashley Koonce at 936-294-1706.

Sponsorship

Along with exhibiting your products, please consider sponsorship of a conference refreshment break or speaker, as another means of conveying your message to attendees. These events are well attended and sponsors generate a great deal of goodwill through the provision of such amenities. Companies that want to receive special recognition for their level of participation in the conference should fill out the Sponsorship Form and return it as soon as possible. Sponsors of conference events will be recognized with signage at each event and also in the conference workbook.

Door Prizes

If you cannot join us as an event sponsor, but would like to provide a door prize; please indicate that on your application so we may plan accordingly. Your company will receive recognition for each door prize you provide.

Please find enclosed the Sponsorship Form, Exhibitor Contract, & Exhibit Layout. Please complete the Exhibitor Contract, and Sponsorship Form, if applicable and return to the address indicated on the contract, or fax it to 936-294-1671.

You can make your room reservation by calling the Omni Houston Westside Hotel at 281-558-8338. We are planning a great conference and hope you will be a part of it. Please feel free to contact us should you have questions or require assistance. See you in Houston!

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2018 Gangs Conference

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Instructions: Complete all information blanks. Sign, date, and mail with check made payable to the Correctional Management Institute of Texas, George J. Beto Criminal Justice Center, Sam Houston State University, Huntsville, TX 77341-2296, or call 936-294-1706 or e-mail koonce@shsu.edu for more information.

The Correctional Management Institute of Texas, referred to hereinafter as "CMIT," and the undersigned firm, referred to hereinafter as "Exhibitor," and the Omni Houston Westside Hotel, referred to hereinafter as "Exhibit site," agree to as follows:

- 1. CMIT will provide exhibit space in accordance with items listed below:
- 2. Space will be provided on a **first-come, first-serve** basis for the area of choice. Exhibitor accepts CMIT's offer and requests the following booth(s) according to the enclosed diagram:

1st Preference # ______ 2nd Preference # ______ 3rd Preference # ______

Exhibitor desires a total of ______ booth(s), at \$250 for each booth, for a total of \$______ payable upon return of signed contract mailed to CMIT.

Signed contract and fee must be received by **November 30, 2017**, in order to reserve exhibit space. Your payment must be received prior to the start of the conference, or your booth space will be released. If you need to discuss payment options, booth locations, special sponsorships, or special needs such as large equipment, contact Ashley Koonce at 936-294-1706.

- 3. Area of expertise: _____
 - 4. Do you need electricity from the Omni? _____ If so, a form will be sent to you.
 - 5. Names of firm representative(s) attending booth. (Each booth entitles you to two (2) full conference registrations.) Please print or type name(s) and title(s):

Name 1 ______ Title _____

Name 2 ______ Title _____

- 6. Exhibitor will accept booth space assignment as determined by CMIT.
- 7. Exhibitor may, if he/she desires, cancel the agreement and receive a full refund, minus a service charge of \$50, if written request is received by November 30, 2017.
- 8. CMIT reserves the right to refuse any exhibit or Exhibitor and further reserves the right to shut down any exhibit or Exhibitor for breach of this agreement, or for cause.

Are you providing a door prize? (Please check one) 🗆 Yes 🗖 No (Exhibitors providing a door prize with a \$50+ value will receive a \$50 discount.)

Please copy form and return original along with payment to Attn: Ashley Koonce, Correctional Management Institute of Texas, George J. Beto Criminal Justice Center, Sam Houston State University, Huntsville, TX 77341-2296. Fax: 936-294-1671 or koonce@shsu.edu.

Logos are due by **November 30, 2017 in high resolution PDF format**. This will ensure their inclusion in conference materials.

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Conference Sponsorship Opportunities

Sponsorship of conference activities is an excellent way to show your support for the Correctional Management Institute of Texas. Your sponsorships allow the Institute to provide more educational activities to participants across the state.

Sponsors of events will be recognized with signage at the event as well as in the participants' conference packets. Events will be assigned on a first-come, first-serve basis. Indicate choice by placing a number in the corresponding blank with #1 being first choice. Please consider sponsoring/co-sponsoring one of the following events for our attendees. If you choose to be a co-sponsor, please indicate the amount you will provide. A full sponsorship will include a free exhibit space and two conference registrations.

Event	Full Sponsor	Co-Sponsor
Wednesday, January 10		
Morning Refreshment Break	\$1,500	(minimum \$200)
Afternoon Refreshment Break	\$1,500	(minimum \$200)
Thursday, January 11		
Morning Refreshment Break	\$1,500	(minimum \$200)
Afternoon Refreshment Break	\$1,500	(minimum \$200)
Friday, January 12		
Morning Refreshment Break	\$1,500	(minimum \$200)
** If you are inter	rested in sponsoring a speaker ple	ase email koonce@shsu.edu **
Company Name		
Address		
City	State	Zip
Email		
Phone	Fax	
Signature	Title	
Date		
I have enclosed a check or purchase	order in the amount of \$	for this sponsorship.

Thank You for Your Support!

Omni & Hotels[®] Texas Ballroom Foyer

