

**CORRECTIONAL MANAGEMENT INSTITUTE OF TEXAS
BASIC JAIL ADMINISTRATION TRAINING PROGRAM
NOMINATION FORM**

☐ May 31 – June 5, 2009

☐ November 1 – 6, 2009

I nominate _____ to attend the Basic Jail Administration Training at the George J. Beto Criminal Justice Center in Huntsville, Texas.

It is understood that there is no registration fee for this training and that food and accommodations (single room) will be provided to the participant at no cost. It is also understood that the nominee will be on site on Sunday by 4:00 PM for the opening session.

NOMINEE INFORMATION

(circle one)

MR. MS. NAME _____ TITLE _____

PID NUMBER _____ EMAIL _____

LENGTH OF TIME IN CURRENT POSITION _____ NUMBER OF PEOPLE SUPERVISED _____

YEARS WITH AGENCY _____ LENGTH OF SERVICE IN A JAIL SETTING _____

AGENCY _____

ADDRESS _____

CITY/STATE/ZIP _____

TELEPHONE NO.(WORK) _____ (HOME) _____

FACILITY CAPACITY _____

NOMINATOR

NAME _____ TITLE _____

Please return this form with your recommendation letter to:

Jeana Wiggins, Staff Associate
Correctional Management Institute of Texas
George J. Beto Criminal Justice Center
Sam Houston State University
Huntsville, Texas 77341-2296
Facsimile No. (936) 294-1671